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Electronic Public
Access Program

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MEMORANDUM TO CLERKS OF UNITED STATES COURTS

SUBJECT: PACER Fee Increase

As you were recently informed in a memorandum from Director Mecham, the Judicial Conference, at its September 21, 2004 session, amended the language of Section I of the Electronic Public Access Fee Schedule to increase the PACER Internet access fee from seven cents per page to eight cents per page. The 30 page cap on case-related documents and reports (excluding transcripts) will remain in effect; however, the maximum cost will be \$2.40.

The fee increase will be effective on January 1, 2005, and applies to all electronic public access systems (CM/ECF, PACER, RACER, etc.). Some action is required on your part to effect the change. Please follow the guidance below, as it is appropriate in your court.

1. For all courts – Court website homepages and locally developed documentation should be modified to reflect the new eight cents per page fee.
2. For district and bankruptcy courts operating on CM/ECF – Software changes are currently being tested. The software changes to accommodate the new fee are being made to District CM/ECF in Version 2.3, and to Bankruptcy CM/ECF in Version 2.6. The respective versions must be installed prior to January 1, 2005, in order to charge the eight cents per page fee on January 1, 2005. The software will use the system clock to initiate the fee increase on January 1. These software releases are scheduled to be provided to the courts in mid to late November.
3. For courts with Bankruptcy WebPACER, District WebPACER, or WebABBS – The PACER Service Center has already “pushed” several files to your court’s PACER (outside) server. The files include a new billing program, a new review billing history program, and a new user guide. However, courts must take the following actions prior to January 1, 2005 to activate these programs:

Bankruptcy WebPACER

☐ Modify the “Welcome Page” that displays the link “Login to PACER” to reflect the new fee. Change the fee from “\$.07” to “\$.08 (\$.07 prior to January 1, 2005).”

☐ Copy the new review billing history program that is located in /home/fp0000/bill/billrpt.pl on the WebPACER server. This file should be copied to the cgi area of the web application located in the *PACERPATH*/bcgi-bin directory. The permissions on this file should be set to 755 and the owner should be set to fp0000.

```
cp /home/fp0000/bill/billrpt.pl PACERPATH/bcgi-bin
chmod 755 PACERPATH/bcgi-bin/billrpt.pl
chown fp0000 PACERPATH/bcgi-bin/billrpt.pl
```

☐ Copy the new user guide that is located in /home/fp0000/bill/bkusergd.html on the WebPACER server. This file should be copied to the docs area of the web application located in the *PACERPATH*/docs/bc directory. The permissions on this file should be set to 644 and the owner should be set to fp0000.

```
cp /home/fp0000/bill/bkusergd.html PACERPATH/docs/bc
chmod 644 PACERPATH/docs/bc/bkusergd.html
chown fp0000 PACERPATH/docs/bc/bkusergd.html
```

District WebPACER

☐ Modify the “Welcome Page” that displays the link “Login to PACER” to reflect the new fee. Change the fee from “\$.07” to “\$.08 (\$.07 prior to January 1, 2005).”

☐ Copy the new review billing history program that is located in /home/fp0000/bill/billrpt.pl on the WebPACER server. This file should be copied to the cgi area of the web application located in the *PACERPATH*/dcgi-bin directory. The permissions on this file should be set to 755 and the owner should be set to fp0000.

```
cp /home/fp0000/bill/billrpt.pl PACERPATH/dcgi-bin
chmod 755 PACERPATH/dcgi-bin/billrpt.pl
chown fp0000 PACERPATH/dcgi-bin/billrpt.pl
```

☐ Copy the new user guide that is located in /home/fp0000/bill/dcusergd.html on the WebPACER server. This file should be copied to the docs area of the web application located in the *PACERPATH*/docs/dc directory and also in the *PACERPATH*/docs directory. The permissions on this file should be set to 644 and the owner should be set to fp0000.

```
cp /home/fp0000/bill/dcusergd.html PACERPATH/docs/dc
chmod 644 PACERPATH/docs/dc/dcusergd.html
chown fp0000 PACERPATH/docs/dc/dcusergd.html
cp /home/fp0000/bill/dcusergd.html PACERPATH/docs
chmod 644 PACERPATH/docs/dcusergd.html
chown fp0000 PACERPATH/docs/dcusergd.html
```

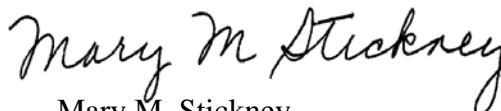
WebABBS

- ☐ Modify any specific cost references on WebABBS to reflect the new fee. Change the fee from "\$.07" to "\$.08 (\$.07 prior to January 1, 2005)."
- ☐ Copy the new review billing history program that is located in /home/fp0000/bill/billrpt.pl on the WebABBS server. This file should be copied to the cgi area of the web application located in the *PACERPATH*/cgi-bin directory. The permissions on this file should be set to 755 and the owner should be set to fp0000.

```
cp /home/fp0000/bill/billrpt.pl PACERPATH/cgi-bin
chmod 755 PACERPATH/cgi-bin/billrpt.pl
chown fp0000 PACERPATH/cgi-bin/billrpt.pl
```

4. For courts running RACER, NIBS WebPACER, or any other system (i.e., locally developed system) – Please contact Matt Voss at the PACER Service Center for assistance. Matt can be reached by phone at (210) 301-6437 or by email at matt_voss@psc.uscourts.gov. Necessary changes for these systems will be coordinated on an individual basis.

If you have any questions about the information contained in this memo, please contact Ted Willmann, PACER Service Center Manager, at (210) 301-6444.



Mary M. Stickney